



Old Stone Bridge Association

*Old Stone Bridge Property Owners' Association, Inc.
P.O. Box 158 · Cos Cob, CT 06807*

Process for Approval of Alterations in OSB

1. The proposed alterations must be submitted to the Board at least 30 days prior to the start date of the work.
2. The OSB Board will provide written approval or disapproval within three weeks of submission. Timely communication is encouraged to help avoid the need for disapprovals.
3. Please keep your neighbors informed about your plans. This will help prevent surprises and may lead to more favorable outcomes. This recommendation also applies to major landscaping changes.
4. While the Board may not resort to litigation, it reserves the right to record obvious violations on the Greenwich Land Records after formal notification to the homeowner.
5. Like-kind or exact replacements which do not change color, materials, footprint, etc., do not need the approval process.

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Alteration Approval Form

Date Submitted: _____

REQUIREMENT: If you are going to change something outside your house and/or change something that you can see from outside your house, you MUST seek approval. (Even painting, bushes, shutters, the garage door, or the dog house)			
PROCEDURE: 1. Talk with your surrounding neighbors. 2. Complete this form and submit it to the Board of Directors.			
Name:		House number:	
Describe proposed alteration:			
Planned start date:		Planned completion date:	
Artist rendering:		Blueprint:	
Have you filed for a building permit?			
Purpose of alteration: (maintenance, appearance, added space, etc.)			
We have discussed this project with our neighbors. Their approvals below.			
House #		Signature	Date
	We have no objections.		
	We have no objections.		
	We have no objections.		
OSB Board of Directors as Approving Agent			

BOARD COMMITMENT: Response within 3 weeks of submission